

Ready4ReadingBookClub

GENERAL PRIVACY AND CONFIDENTIALITY AGREEMENT

As an volunteer of the READY4READINGBOOKCLUB or any organization that the READY4READINGBOOKCLUB is associated with

I, Print Name _____ understand that I have a legal obligation to protect personal information to which I have access through the READY4READINGBOOKCLUB or other organizations, or the identity of individuals I come in contact with at the READY4READINGBOOKCLUB or other venues. I agree to protect all personal information, identities or to which I have access in the course of my volunteer activities with the READY4READINGBOOKCLUB I agree to use the personal information only for the purposes for which it was collected and agree that I will only disclose personal information as permitted by law. I understand that I will be immediately dismissed if I access, collect, use or disclose or dispose of personal information without authority (this includes talking about individuals I might see or see at various organizations or events)

I understand that my legal obligation does not end with any employment or volunteer activities at the READY4READINGBOOKCLUB or associate organizations but perpetuity and that failure to keep confidential the personal information of individuals is grounds for legal actions. By my signature I acknowledge that I have read, understand and will abide by this agreement.

Dated _____
Print Name

Signature

END